

CITY OF WATERVILLE

REGULAR MEETING

COUNCIL MINUTES  
MEETING BEING HELD VIA ZOOM

APRIL 6, 2021

MEMBERS OF THE PUBLIC WHO WISH TO PARTICIPATE IN THE MEETING MUST  
REGISTER THROUGH THE CITY OF WATERVILLE WEBSITE AT  
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**REGULAR MEETING**

7:00 P.M.

PRESENT: J COELHO, MAYOR  
STEPHEN DALY, CITY MANAGER

COUNCILORS: MICHAEL MORRIS, FLAVIA OLIVEIRA, THOMAS KLEPACH,  
REBECCA GREEN, RICHARD FOSS, CLAUDE FRANCKE, ERIK  
THOMAS

**PLEDGE OF ALLEGIANCE**

**MAYORAL PROCLAMATION**

WEEK OF THE CHILD

**MANAGER'S REPORT**

City Manager Daly indicated that a substantial amount of his time had been spent on the outdoor dining issue. Mr. Daly said that two City employees were working from home due to COVID contact. The City Manager stated that the Winslow Town Office had been closed due to a COVID case, and that the City of Waterville was conducting their transactions for the remainder of the week.

**DISCLOSURE OF CONFLICT OF INTEREST**

COUNCILOR THOMAS DISCLOSED A CONFLICT WITH RESOLUTION 68-2021

**APPROVAL OF CONSENT AGENDA**

MINUTES OF CITY COUNCIL MEETING OF MARCH 16, 2021

RESOLUTION 66-2021      ROLL OF ACCOUNTS NO 7

Motion Made and Seconded for Approval of Consent Agenda

Vote: All in Favor (7-0)

Motion Made and Seconded to Read All Items by Title Only

Councilors Voting Yes: Morris, Oliveira, Klepach, Green, Foss, Francke, Thomas

Councilors Voting No: None

Vote: All in Favor (7-0)

**UNFINISHED BUSINESS**

ORDER 60-2021      APPROVAL OF EASEMENT AGREEMENT (KENNEBEC  
SANITARY TREATMENT DISTRICT)

Motion Made and Seconded to Adopt

Councilors Voting Yes: Morris, Oliveira, Klepach, Green, Foss, Francke, Thomas

Councilors Voting No: None

Vote: All in Favor (7-0)

ORDER 64-2021      AUTHORIZATION TO ACCEPT AND SPEND GRANT FUNDS

Motion Made and Seconded to Adopt

Councilors Voting Yes: Morris, Oliveira, Klepach, Green, Foss, Francke, Thomas

Councilors Voting No: None

Vote: All in Favor (7-0)

**NEW BUSINESS**

RESOLUTION 67-2021      RENEWAL OF A SPECIAL AMUSEMENT LICENSE TO JODI  
LANGLOIS, D/B/A CHEZ PAREE

Motion Made and Seconded to Adopt

Councilors Voting Yes: Morris, Oliveira, Klepach, Green, Foss, Francke, Thomas

Councilors Voting No: None

Vote: All in Favor (7-0)

RESOLUTION 68-2021      RENEWAL OF A SPECIAL AMUSEMENT LICENSE TO S & L  
PRODUCTIONS, INC., D/B/A MAINELY BREWS

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke  
Councilors Voting No: None  
Councilors Abstaining: Thomas  
Vote: All in Favor (6-0)

RESOLUTION 69-2021      ISSUANCE OF A VICTUALER'S LICENSE TO JORGENSEN'S  
CAFÉ

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 70-2021      ISSUANCE OF A VICTUALER'S LICENSE TO STARBUCK'S  
CORPORATION, D/B/A STARBUCK'S COFFEE #9832

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 71-2021      LEASE OF AIRPORT FACILITY (MAINE EYE DOCTORS)

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

ORDINANCE 72-2021      AMENDMENT TO BUILDING & ELECTRICAL PERMITS  
ORDINANCE

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 73-2021      APPROVAL OF CONTRACTS FOR IT SERVICES

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 74-2021 ESTABLISHING A HOUSING COMMITTEE

Motion Made and Seconded to Adopt  
Motion Made and Seconded to Appoint Councilor Green  
and Councilor Oliveira, to indicate a required report  
date of April 2023 and for the committee to be  
established for a period of 24 months.  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)  
Motion Made and Seconded to Adopt As Amended  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 75-2021 BID AWARD - PAVEMENT REHABILITATION CONTRACT

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 76-2021 SUPPORT OF WATERVILLE ASIAN AMERICAN/PACIFIC  
ISLANDER COMMUNITY

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 77-2021 ISSUANCE OF A VICTUALER'S LICENSE TO 18 BELOW,  
LLC, D/B/A 20 BELOW

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 78-2021 ISSUANCE OF A LIQUOR LICENSE TO 18 BELOW, LLC,  
D/B/A 20 BELOW

Motion Made and Seconded to Adopt  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 79-2021      ISSUANCE OF AN OUTDOOR DINING LICENSE TO 20  
BELOW ON SILVER STREET

Motion Made and Seconded to Adopt  
Motion Made and Seconded to Amend to indicate that the  
outdoor dining will be limited to the sidewalk area in  
front of 18 Below and 20 Below.  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)  
Motion Made and Seconded to Adopt As Amended  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 80-2021      ISSUANCE OF AN EXTENDED OUTDOOR DINING LICENSE  
TO 18 BELOW ON SILVER STREET

Motion Made and Seconded to Adopt  
Motion Made and Seconded to Amend to indicate that the  
outdoor dining will be limited to the sidewalk area in  
front of 18 Below and 20 Below, and the parking spaces  
will be used for dining after 5 p.m.  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)  
Motion Made and Seconded to Adopt As Amended  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 81-2021      ISSUANCE OF AN EXTENDED OUTDOOR DINING LICENSE  
TO AMICI'S ON MAIN STREET

Motion Made and Seconded to Adopt  
Motion Made and Seconded to indicate that approval is  
contingent upon approval from public safety.  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)  
Motion Made and Seconded to Adopt As Amended  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

RESOLUTION 82-2021      ISSUANCE OF AN EXTENDED OUTDOOR DINING LICENSE  
TO OPA ON MAIN STREET

Motion Made and Seconded to Adopt  
Motion Made and Seconded to indicate that approval is  
contingent upon approval from public safety.  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)  
Motion Made and Seconded to Adopt As Amended  
Councilors Voting Yes: Morris, Oliveira, Klepach,  
Green, Foss, Francke, Thomas  
Councilors Voting No: None  
Vote: All in Favor (7-0)

**COUNCILOR UPDATES**

Councilor Thomas shared that the finalization of the budget was awaiting final number from the State and school department. Mr. Thomas stated that the goal was to hold the mil rate. Councilor Thomas hoped to have a draft budget available at the April 20<sup>th</sup> meeting along with a budget review schedule.

Councilor Francke noted that the City Council had approved Outdoor Dining Licenses for Silver Street and Merchants Way last fall and said that the city had blocked off those areas with jersey barriers which will be replaced with planters. Mr. Francke stated that he would bring forward two Resolutions at the next City Council meeting to support statehood for the District of Columbia and to support a carbon cash-back initiative.

Mayor Coelho indicated that he and Councilor Foss had been receiving calls and emails regarding cars blocking a lane on KMD at the J & S Car Wash and at Aroma Joe's. The Mayor asked for stepped-up enforcement in the area.

**COMMUNITY NOTES**

Mr. Richard Thomas, 3 Big Sky Lane, encouraged the City Council to support a carbon cash-back initiative, which would help to reduce climate change.

Motion Made and Seconded to Adjourn  
Adjourned at 8:40 p.m.

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City Clerk